Tuckahoe Volunteer Rescue Squad
Membership Application Process

Joining Tuckahoe Volunteer Rescue Squad is easy! All you need to do is complete these few simple steps of the Application Process. Keep this page for your reference and as a checklist.

1. **Volunteer Membership Application** – Please complete the application included in this information packet.

2. **Reference Forms** – Please distribute the Reference Forms, included in this packet to the References you listed on your Volunteer Membership Application.

3. **Criminal History Record Investigation** – Contact the Chairman of the Membership Committee to provide essential information. Tuckahoe Volunteer Rescue Squad will send a request to the Virginia State Police for a copy of your background check. If you are under 18, this is not necessary.

4. **DMV Record** – The membership chairman will ask for a copy of your driving record. Please also attach a copy of your license.

5. **EMS Certifications** - Please submit copies of any EMS certifications you presently hold with your application. Also, please submit a copy of your CPR certification.

6. Please note that other documents may be required. Contact the Chairman of the Membership Committee for additional information.

**Please deliver or send this application and all requested items to:**
Tuckahoe Volunteer Rescue Squad
1101 Horsepen Road
Richmond, Virginia 23229
Attn: Chairman, Membership Committee

If you have any questions or need additional information, please contact Brian Douglas, Chairman, Membership Committee, at (804) 363-8810.
Tuckahoe Volunteer Rescue Squad
Membership Application

General Information
A Criminal History Record Investigation is done on all applicants.

Full Name _____________________________________________________________________
Address ___________________________ City/State/ZIP _______________________________
Home Phone (___)_______________ Cell ( ___ ) ___________ Other _______________
Email Address: _____________________________________
Social Security Number _________________________
DOB: ____________________________
Do you have a valid driver’s license? _____ YES _____ NO
State & License # _______________________________

Have you ever been convicted of a: Felony? _____ YES _____ NO
Misdemeanor? _____ YES _____ NO
If you answered YES for either, please provide a separate written explanation.

Education
Circle last level completed:
High School or GED: __________________________________________________________ 9 10 11 12
College: _________________________________________________________________ 1 2 3 4
Graduate/Technical: __________________________________________________________ 1 2 3 4

Fire/EMS Experience
Do you have any current EMS certifications? If so, please list: ____________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

________________________________________________________________________
Please list any prior volunteer experience you may have ____________________________________________________________
________________________________________________________________________
________________________________________________________________________

List all Fire/EMS Agencies which you have had affiliation, and dates:
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Please list any special training, skills, or abilities:
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

As a squad member, which duty shifts would you be most interested in?
______ Daytime ______ Evening

Please explain what interests you about becoming a member of Tuckahoe Volunteer Rescue Squad and what alerted you to our search for new members?
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

**Work Experience**

*Please provide a work history, including applicable volunteer work.*

Employer: __________________________ Dates: ______________
Address: ________________________________________________________________
Supervisor: __________________________ Phone: (     ) ______________
Job Title and Description of Duties:___________________________________________
________________________________________________________________________
Reason for leaving: _______________________________________________________

Employer: __________________________ Dates: ______________
Address: ________________________________________________________________
Supervisor: __________________________ Phone: (     ) ______________
Job Title and Description of Duties:___________________________________________
________________________________________________________________________
Reason for leaving: _______________________________________________________
Employer: __________________________________________  Dates: ______________
Address: ____________________________________________________________________________
Supervisor: ____________________________________  Phone: (     ) ______________
Job Title and Description of Duties: _____________________________________________________
________________________________________________________________________
Reason for leaving: _______________________________________________________

References

Please provide the following information for 3 people (not related to you) who can attest to your character and qualifications. References must be at least 18 years of age. Each reference will need to complete a copy of the attached reference form.

Name: __________________________________________________________________
Address:  _______________________________________________________________
City/State: ______________________________  Zip Code _______________________
Home Phone: _____________________  Work Phone: ___________________________

Name: __________________________________________________________________
Address:  _______________________________________________________________
City/State: ______________________________  Zip Code _______________________
Home Phone: _____________________  Work Phone: ___________________________

Name: __________________________________________________________________
Address:  _______________________________________________________________
City/State: ______________________________  Zip Code _______________________
Home Phone: _____________________  Work Phone: ___________________________

Please read and sign the following:
I hereby affirm that all of the information provided on this application is true and correct. I authorize the Henrico County Division of Fire to verify any of the information on this application and conduct a criminal background check. I understand that any willful misstatements or material omission on this application will be considered sufficient cause to disqualify my application.

_____________________________________ _____________________________
Signature                                   Date
Criminal Background Investigation Release
Please print

Name: _______________________________________________________________
          First                      Middle                      Last

Date of Birth: _________________________________________
               Month         Day         Year

Social Security Number: _____________________________________________

Gender:  □ Male      □ Female

Race:   □ Asian/Pacific Islander  □ Black    □ Indian/Alaskan Native  □ White
        □ Other

As an observer/applicant with the Tuckahoe Volunteer Rescue Squad, Inc., I authorize the Henrico County Division of Fire to conduct a criminal background investigation. The results of this background investigation will be released to the Membership Chair of Tuckahoe Volunteer Rescue Squad. I have truthfully completed the information requested above.

This release is valid for a single criminal background investigation.

This release expires 30 days from the date below.

_____________________________________        ________________________
Signature                            Date
**Tuckahoe Volunteer Rescue Squad**  
**Applicant Reference Form**

Applicant is applying for membership with: Tuckahoe Volunteer Rescue Squad

________________________________ has applied for membership with the above named Volunteer Rescue Squad and has provided you as a reference. Please complete the following and return this form as soon as possible to the address listed below.

1. How long have you known the applicant? ______________________________________

2. Is your knowledge based on?  
   - [ ] Personal  
   - [ ] Business  
   - [ ] Other  
   Please explain: ___________________________________________________________________  
   ________________________________________________________________________________

3. Please comment on the following as they apply to the applicant:
   
<table>
<thead>
<tr>
<th>Trait</th>
<th>Excellent</th>
<th>Good</th>
<th>Fair</th>
<th>Poor</th>
<th>Explain</th>
</tr>
</thead>
<tbody>
<tr>
<td>Trustworthy</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dedication</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reliable</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Punctual</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Attitude</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Integrity</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

4. Please comment on how you feel the applicant would perform as a rescue squad member.  
   ____________________________________________________________________________  
   ____________________________________________________________________________

5. How well does the applicant work with others? __________________________________  
   ____________________________________________________________________________  
   ____________________________________________________________________________

6. Additional Comments: _________________________________________________________  
   ____________________________________________________________________________  
   ____________________________________________________________________________

Your Name: _______________________________  Today’s Date: _____________________  
Address: ___________________________________________________________________  
City/State/Zip:_____________________________Phone: (____)____________________

---

Thank you for your time and attention on this applicant’s behalf.

Please return this form to:  
Tuckahoe Volunteer Rescue Squad  
1101 Horsepen Road  
Richmond, Virginia 23229  
Attn: Chairman, Membership Committee
Applicant is applying for membership with: Tuckahoe Volunteer Rescue Squad

__________________________________ has applied for membership with the above named Volunteer Rescue Squad and has provided you as a reference. Please complete the following and return this form as soon as possible to the address listed below.

1. How long have you known the applicant? ________________________________

2. Is your knowledge based on? ☐ Personal ☐ Business ☐ Other
   Please explain: ___________________________________________________________________
   _______________________________________________________________________________

3. Please comment on the following as they apply to the applicant:

   A. Trustworthy
      ☐ ☐ ☐ ☐
      ________________________________

   B. Dedication
      ☐ ☐ ☐ ☐
      ________________________________

   C. Reliable
      ☐ ☐ ☐ ☐
      ________________________________

   D. Punctual
      ☐ ☐ ☐ ☐
      ________________________________

   E. Attitude
      ☐ ☐ ☐ ☐
      ________________________________

   F. Integrity
      ☐ ☐ ☐ ☐
      ________________________________

4. Please comment on how you feel the applicant would perform as a rescue squad member.
   __________________________________________________________________________
   __________________________________________________________________________

5. How well does the applicant work with others? ________________________________
   __________________________________________________________________________
   __________________________________________________________________________
   __________________________________________________________________________

6. Additional Comments: ___________________________________________________________________
   __________________________________________________________________________
   __________________________________________________________________________

Your Name: _______________________________ Today’s Date: _____________________
Address: ___________________________________________________________________
City/State/Zip: ___________________________ Phone: (___) _______________________

Thank you for your time and attention on this applicant’s behalf.

Please return this form to:  Tuckahoe Volunteer Rescue Squad
1101 Horsepen Road
Richmond, Virginia 23229
Attn: Chairman, Membership Committee
Tuckahoe Volunteer Rescue Squad
Applicant Reference Form

Applicant is applying for membership with: Tuckahoe Volunteer Rescue Squad

__________________________________ has applied for membership with the above named Volunteer Rescue Squad and has provided you as a reference. Please complete the following and return this form as soon as possible to the address listed below.

1. How long have you known the applicant? ______________________________________

2. Is your knowledge based on?  ☐ Personal  ☐ Business  ☐ Other
   Please explain: ___________________________________________________________________
   ______________________________________________________________________________

3. Please comment on the following as they apply to the applicant:
   Excellent  Good  Fair  Poor  Explain:
   A. Trustworthy  ☐  ☐  ☐  ☐  ______________________________________________________________________
   B. Dedication  ☐  ☐  ☐  ☐  ______________________________________________________________________
   C. Reliable  ☐  ☐  ☐  ☐  ______________________________________________________________________
   D. Punctual  ☐  ☐  ☐  ☐  ______________________________________________________________________
   E. Attitude  ☐  ☐  ☐  ☐  ______________________________________________________________________
   F. Integrity  ☐  ☐  ☐  ☐  ______________________________________________________________________

4. Please comment on how you feel the applicant would perform as a rescue squad member.
   ______________________________________________________________________________
   ______________________________________________________________________________

5. How well does the applicant work with others? ____________________________________
   ______________________________________________________________________________
   ______________________________________________________________________________

6. Additional Comments: __________________________________________________________
   ______________________________________________________________________________
   ______________________________________________________________________________

Your Name: _______________________________  Today’s Date: _____________________
Address: ___________________________________________________________________
City/State/Zip: ____________________________ Phone: (____)____________________

Thank you for your time and attention on this applicant’s behalf.

Please return this form to:  Tuckahoe Volunteer Rescue Squad
1101 Horsepen Road
Richmond, Virginia 23229
Attn: Chairman, Membership Committee